

National Taiwan University of Science and Technology

EMI Teaching Skills Enhancement Awards Regulations

Approved at the 628th administrative meeting on March 12, 2024

Approved at the 635th administrative meeting on November 19, 2024

1. To enhance the quality of EMI (English as a Medium of Instruction) course teaching and improve learning outcomes, National Taiwan University of Science and Technology (hereinafter referred to as "the University") hereby establishes this regulation to encourage faculty to optimize teaching through course design, development of teaching materials, and utilization of instructional aids.
2. The EMI courses referred to in this regulation is defined as learning programs provided in non-English-speaking educational institutions, where 100% of content delivery, teacher-student interaction, learning and academic support materials, learning outcome presentations, and assessments are conducted in English. The use of other languages by students in the classroom shall be limited and regulated. In group activities, students may use other languages to facilitate understanding and foster creative thinking; however, instructors must ensure that at least 70% of classroom communication is conducted in English.
3. Eligible applicants are full-time and project-based faculty members of the University. Courses applying for the incentive must be registered as EMI courses in the University's course inquiry system to qualify.
4. To facilitate the review process for the incentive, instructors may submit applications to the Office of Bilingual Education Initiatives (hereinafter referred to as "the OBEI") within the designated application period after the end of each semester. The OBEI shall convene the *EMI Teaching Skills Enhancement Awards Review Committee* to conduct the review. The committee, appointed by the University President, shall consist of 5 to 9 members, including university administrators and scholars or experts from within or outside the University.
5. The same course may only be submitted for either this regulation or the 創新教學獎勵 of the Center for Teaching and Learning Development within a single semester. While an instructor may submit multiple applications, only one application will be approved in principle. For courses that have previously

received an award, reapplication must include an explanation detailing the differences from the previously awarded course content.

6. Following approval by the committee, the awards will be divided into three levels: Level A (72 points per course), Level B (48 points per course), and Level C (24 points per course). For awarded courses co-taught by multiple instructors, the points allocated for part-time instructors will be deducted on a pro-rata basis, and the remaining points will be distributed among the other instructors based on mutual agreement. The monetary value per point will be calculated in accordance with the standards approved by the administrative meeting.
7. Instructors applying for an award must submit supporting materials to the OBEI for review, such as teaching outcomes, course record photographs, teaching materials and lesson plans, student learning outcomes, and post-edited course video recordings, to facilitate the evaluation process.
8. The preparation and use of application materials must comply with applicable copyright and portrait rights laws.
9. Awarded instructors are obligated to cooperate with the University in conducting experience-sharing and promotional activities. They must also agree to have their course video recordings uploaded to the University's digital media platform and the OBEI website for sharing and use.
10. The funding required for the awards outlined in this regulation shall be covered by The Program on Bilingual Education for Students in College (BEST) and other related programs. The number of grants and awards, as well as the total funding available each year, will be determined based on the annual budget.
11. Matters not addressed in these regulations shall be handled in accordance with the University's relevant laws and policies.
12. This regulation shall take effect upon approval by the administrative meeting, with the same procedure applicable to any amendments.